

CONFIDENTIAL **OS** **REGISTRY**
FILE SUBJECT

29 MAR 1979

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 22 March 1979 (U)

REFERENCE: DDA Administrative Instruction 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 22 - 28 March 1979 were highlighted by the following items:

a. On 27 March a representative of the Office made a 2 1/2 hour presentation to 10 members of the General Services Training Class at the Foreign Service Institute, U. S. Department of State. This training class is a basic course for State Department General Services Officers preparing for assignment to overseas posts. The presentation was entitled "The GSO and the Post Safety Program." General discussions were held on Federal Laws and Executive Order 11807, methods of establishing a Post safety program, inspection techniques and frequently found safety hazards. We plan to make this presentation at each of the seven runnings of the course this year. (U)

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c. On 23 March, at the request of NPIC, Security [redacted] representatives met and assisted an NPIC Imagery Analyst during his flight from Washington D. C. to Saudi Arabia via New York City. The Analyst was carrying highly classified material which was used in briefing the United States Ambassador to Saudi Arabia on Middle Eastern military operations. (C)

3. Projected Office of Security activities of possible interest at the Directorate level include:

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b. It is anticipated that the final touches on the Manual "Standard Security Procedures for Contractors" will be completed by 4 April 1979, whereupon it will be forwarded to Printing and Photography Division for reproduction of 800 copies. (U)

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for [redacted]
Robert W. Gambino

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29 March 1979

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28 March 1979

MEMORANDUM FOR: Acting Chief, Security Support Division

25X1A FROM:

████████████████████
Acting Chief, Operations Support Branch

SUBJECT: Weekly Log (U)

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3. At the request of NPIC, arrangements were made with
████████████████████ their respective offices meet and assist Mr. ██████████

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during his flight from Washington, D.C., to Saudi Arabia via
New York City. Mr. ██████████ was carrying highly classified
material which was used in briefing the United States Amba-
sador to Saudi Arabia on Middle Eastern military operations.

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The agents ██████████ insured that the classified material, which Mr. ██████████ had
in his possession, was appropriately stored on the aircraft
in which he was traveling. The flight departed Dulles Airport
at 1700 hours on 23 March and then departed New York for Saudi
Arabia at 2100 hours that same evening. (C)

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4. The DCI and party departed for Omaha, Nebraska, on 27 March 1979 for a tour of the Strategic Air Command. The party will continue to Los Angeles, California, on 28 March

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28 March 1979

MEMORANDUM FOR: Deputy Director of Security (P&M)
 25X1A FROM: [REDACTED]
 Deputy Director of Security (PTOS)
 SUBJECT: Entries for the DDA Log
 22 - 28 March 1979 (U)

1. On 27 March 1979, a representative of the Office made a 2 1/2 hour presentation to 10 members of the General Services Training Class at the Foreign Service Institute, U. S. Department of State. This training class is a basic course for State Department General Services Officers preparing for overseas postings. This is the second occasion upon which an Office representative has participated in this activity and it is anticipated that this input will continue for the foreseeable future. The training course is presented seven times a year. The presentation by the Office representative was entitled "The GSO and the Post Safety Program." General discussions were held on Federal Laws and Executive Order 11807; methods of establishing a Post safety program; inspection techniques and frequently found safety hazards. (U)

[REDACTED]

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3. Security support was provided on Capitol Hill during the DCI's appearance before the House Appropriations Committee. (C)

[REDACTED]

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PROJECTIONS:

It is anticipated that the final touches on the Manual "Standard Security Procedures for Contractors" will be completed by 4 April 1979, whereupon it will be forwarded to Printing and Photography Division for reproduction of 800 copies. (C)



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